

Applicant's Member number: \_\_\_\_\_



## THE ROYAL CANADIAN LEGION – FRED GIES BRANCH (Ont. 50)

524 Belmont Ave W, Kitchener ON N2M 5E3

### Rental Agreement

#### TERMS AND CONDITIONS:

Wherever it appears in these terms and conditions, the name "Legion" is interpreted to mean "The Royal Canadian Legion, Fred Gies Branch (Ont. 50)"

1. The period of rental shall be from 8 PM to 1 AM. Access to the facilities to decorate is available at 6 PM. Those decorating, however, must work around Members present at the time. Only masking tape may be used to affix decorations.
2. **Members will be charged a Rental Fee of \$210+ H.S.T. @13%=\$27.30 Total Rental Cost \$237.30+\$200 Damage Deposit.**
3. **Non-Members will be charged a Rental Fee of \$250+H.S.T @13%=\$32.50 Total Rental Cost \$282.50+\$200 Damage Deposit.**
4. **The Rental Cheque will be cashed immediately. An additional Cheque for \$200.00 as a Damage Deposit will be submitted not later than 30 days before the event. This amount to be refunded once it has been established that no damage has occurred to the facility caused by party guests.**
5. **Liability:** The applicant accepts full responsibility for any loss, damage, or breakage to the facilities and equipment arising from occupancy. Determination of such loss/damage will be at the sole discretion of the Legion. The Legion shall not be held liable for any personal injury or loss or damage to property resulting from occupancy of the premises.
6. Property introduced into the premises by the applicant in the course of lawful occupancy, must be removed from the premises immediately after the event. Seasonal decorations including posters and notices may not be introduced to the premises without express permission.
7. **Alcoholic beverage service:** Alcoholic beverages are served only under the provisions of the Liquor License Act of Ontario. The Duty Steward is solely responsible to ensure that no person under the age of 19 years is served. Beverage service will cease at 1 AM, and the premises must be vacated by 1:30 AM. Under no circumstances may persons renting the facility be allowed to bring Alcoholic beverages into the facility.
8. The agreement does not allow sole occupancy of the premises by the applicant and guests, as the Legion must remain open to Members. In no circumstances, however, does the privilege of occupancy extend to a third party

(sub-leasing).

9. The applicant must be a Member in good standing of RCL Br 50, and must attend the event in its entirety.
10. Cancellation: All applications are subject to review by an appointed Committee of Branch Members, and the Legion reserves the right to cancel this reservation by providing written notice of such cancellation to the applicant, not less than thirty (30) days prior to the date of the function. Payments received will be fully refunded provided no unusual costs have been sustained. The applicant has these same rights and conditions of cancellation.
11. There are no kitchen facilities, therefore, the applicant must provide their own catering and clean-up.
12. Dress code: Standard Legion dress code shall be in effect at all times, including NO HEADGEAR in the clubroom. Exceptions to be made for performers with headgear as part of their show dress, or part of the evening's theme, while actually performing only.
13. The Legion reserves the right at its sole discretion, to insist upon adequate policing/security during the period of occupancy.
14. If alcoholic beverages are sold by means of tickets, a sum equal to ten *per cent* (10%) of gross sales shall be retained by the Legion as a staff gratuity.
15. Shuffleboards, Pool Tables, and dart boards are to remain covered and are out of bounds to attendees.

**PLEASE PRINT**

Date of event: \_\_\_\_\_ 20 \_\_\_\_\_

Approximate number of people attending \_\_\_\_\_

Applicant's name: \_\_\_\_\_

Home phone: \_\_\_\_\_ Work phone: \_\_\_\_\_

email address: \_\_\_\_\_ @ \_\_\_\_\_

I, \_\_\_\_\_, acknowledge that I have read and understand the terms  
*applicant*

and conditions for the hall rental at the Royal Canadian Legion – Fred Gies Branch (Ont 50),  
and by signing below, accept these terms and conditions in their entirety.

\_\_\_\_\_  
*signature of applicant*

Deposit attached: \$ \_\_\_\_\_

